

LAKELAND APEGGA BRANCH EXECUTIVE MEETING MINUTES

Location: Outrider's Steakhouse, Cold Lake

Date: 2005/08/10, 6:00 PM

Attendees: Roy Roth (Chair); Lisa Brouillard (Vice Chair); Ish Thaleshvar (Treasurer); Doug Wilkins (Secretary); Greg Forgeron, Michelle Kenny (Members at Large)

1. Call to Order

2. Review Previous Meeting Minutes

- Meeting minutes accepted.

3. Current Meeting Items

- **APEGGA/ASET Annual Golf Tournament**
 - Everyone had a good time at the tournament, despite soggy weather
 - Rain-or-shine plan worked better this year, as last year golf tournament was cancelled many times
 - Food and facilities were good, and inexpensive. Plan to consider for future events.
- **Business Link Luncheon Video Conference**
 - Opportunity for Branch to participate in Edmonton presentation on Nanotechnology Sep 13 via Lakeland Community Development facility in Bonnyville
 - Timing and location make this event difficult for branch to attend. Many branch members would need to make 1hr round trip in order to participate in 30-45min event. Exec expressed some concerns that this topic is less likely to draw wide attendance from Branch Members.
 - It was agreed that an evening event with a longer presentation would make the commute more feasible. RR to provide this feedback to APEGGA.
 - IT suggested it may be possible to use videoconference equipment in Cold Lake; he may investigate.
- **Branch Mixer**
 - September 22 was selected as the tentative branch mixer date.
 - GF/RR suggested that the officers mess isn't as inviting to people who aren't from Cold Lake as it requires a trip to the base, etc.
 - Plan to send out e-invite and mailer
 - GF to investigate Thumpers and White Wolf and determine best venue.
 - GF to work notice to members, and to discuss science teacher invites with TS
- **Fall PD Event**
 - Exec decide to proceed with the AEUB's Acclaim Energy Blowout presentation

- RR to ask TS to ask AEUB for best date, so that can begin promotion of event at branch mixer
- Early November was accepted as the best timeframe
- LB to investigate using room at golf course for event. Kin hall was discussed as a back-up.
- **Business Requirements - Current Status**
 - Expect to end year with a bank balance of approximately \$1600
 - Branch has not received July advance from APEGGA. RR to follow-up.
- **Business Requirements - 2005 Signed Financial Statement**
 - Need to submit signed 2005 financial statement ASAP.
 - Already have statement from 2005 AGM.
 - GF to organize collecting signatures from MM, GF (auditors) and IT (treasurer) and submission to APEGGA
- **Business Requirements - 2006 Budget**
 - 2006 budget (attached) was reviewed.
 - DW to update beginning 06 balance, and forward to RR for circulation.
- **Outreach update**
 - MK presented the Teacher Award in Bonnyville. Award was well received and recipient enjoyed attending golf tournament. Plan to invite award winner in future years as well.
 - RR presented the Grade 8 student award, and it was well received as the recipient was the MC and wasn't expecting the award.
 - IT suggested that for future awards branch should be sure to collect publicity from awards (photos, etc) for submission to the PEGG, etc.
 - Exec decided last week to advertise science olympics. If it turns out there aren't any interested teachers, branch will withdraw at a later date. Will discuss more in future.

4. Other New Business - Branch Chairs Meeting

- RR informed that branches should hold at least 4 meetings per year
- RR indicated that official quorum is 10 members, but this is only required for major decisions like exec elections
- RR informed that APEGGA has corporate sponsorship rules, although these typically don't apply to Lakeland branch's activities
- RR informed that APEGGA has brand strategy and must be contacted before use of logo

5. Date/Time of Next Meeting

- Next meeting is August 12th, at 6:00 at Outrider's Steak House.

6. Adjourn