

APEGGA VERMILION RIVER BRANCH
Executive Meeting Minutes

Date: April 22, 2002
Location: ADM, 2nd Floor Conference Room
4805 – 62 Avenue

Members Present: T. Benko, T. Cherry, S. Dieken, B. Howe, S. Stark, K. Thomas, K. Cramer, J. Sweeney

Members Absent: C. Ketchum

Minutes Prepared by: K. Thomas

Action items for next meeting identified by Bold Italics.

1. **Call to Order:** 7:00 PM
2. **Approval of Agenda:** Agenda reviewed and approved.
3. **Reading and approval of minutes for February 25, 2002 meeting:** Item 4C – “Light Up The World” presentation speaker name changed to Irvine Halliday. Kevin moved minutes be approved; Kathryn seconded motion. Motion carried.
4. **Previous Action Items:** All action items completed with exception of the following:
 - a) ‘PEGG article preparation – ongoing.
 - b) Contact school boards to implement science olympics in 2003 – ongoing (Jim/Sloane)
 - c) Investigate dinner presentation speaker options for PD day / fall presentation (Chris/Tim)
5. **New Business:**
 - a) New Executive member Brad Howe introduced and welcomed.
 - b) Business Plan is due in June. Will be worked on at next branch meeting. ***Copy for review will be sent out by Trent for next meeting.***
 - c) Branch Executive Orientation Session – Brad Howe will attend.
 - d) ***Executive Member List – Trent to complete and submit to APEGGA head office.***
 - e) ***Provide info. to E.S. Laird on contacts for teacher awards (Sloane/Jim)***
6. **Committee Reports:**
 - a) **Events:**
 - VRB AGM:
 - VRB AGM event was reviewed. AGM was well attended and successful.
 - One new MAL inducted (Brad Howe). Two existing MAL’s resigned (D’Arcy Wooldridge, Krista Howe). Seven new professional members were inducted; no life members inducted.
 - Vegreville lunch meeting (co-ordinated by Yu-Min Chin and Caroline Sturgess) was attended by six people. Useful chance for these members to interact with APEGGA executive.
 - Responsible member forum is to be arranged every second year.
 - AGM Expenses: \$846.50; Revenue \$660; for a Loss of \$186.50. Attended by 51 people.

- PD Day and Dinner Presentation:
 - Topics and speakers confirmed for June 6, 2002. Winning with Difficult People and Thriving on Change (Bruce Lee) and Alternative Fuels – Biofuels will be presented.
 - Tim to provide bio and abstract for mailout (completed).
 - Mailout to be completed and sent (completed)
 - **Summary of results to be provided for next meeting (Kevin).**
- Tour of ADM Facility:
 - To take place in July or August depending on date picked by ADM (co-gen start-up schedule)
 - Add note to newsletter (Kathryn – completed)
- Golf Tournament:
 - Lashburn tentatively booked June 13 and 20. The 20th is now confirmed.
 - Add note to newsletter (Kathryn – completed)
 - Tim indicated he will help collect prizes.
 - Mail-out to be completed. Preparation continues.
- Fall Dinner Presentation:
 - **Tentative topic of “Light Up The World” to be confirmed (Chris).**
 - Other possible topic ideas to be forwarded.

b) Student Outreach:

- No more awards until May.
- Dates of future awards to be confirmed (Sloane)

c) Teacher Awards:

- No teachers nominated. No award to be presented this year.

d) Nominations:

- Brad Howe volunteered to handle 2003 nominations.

e) Communication:

- Database:
 - **Update branch list by next meeting (Sheldon).**
 - Will consider splitting list and phoning all branch members to update list and email addresses.
- Newsletter:
 - Kathryn to complete in April (now completed).
- Liason:
 - Brad volunteered for APEGS/ASET/SASTT liason.

f) Treasurer’s Report:

- Balance: \$698.05, \$37.00 petty cash
- To request disbursement to cover PD day (now possibly not required based on PD day registration)

7. Next Meeting:

- **Location: McElhanney Surveys**
- **Date: June 10, 2002**
- **Supper Volunteer: Jim Sweeney**

8. Adjournment: 8:00PM